



Policy: 4435
Procedure: 4435.02
Chapter: Education
Rule: Extracurricular Activity Eligibility

Effective: 12/19/08
Replaces: N/A
Dated: N/A

Purpose:

Extracurricular activities shall be designed to offer students an opportunity to develop skills and to pursue leisure and athletic interests. The activities shall be documented under the supervision of an Arizona Department of Education (ADE) certified individual consistent with Arizona Revised Statutes (ARS) §§15-347, 15-705 and Arizona Administrative Code (AAC) R7-2-808.

Rules:

1. **ADJC SECURE FACILITIES EMPLOYEES** shall conduct extracurricular activities based on availability and as the secure care facilities permit.
2. The **ADJC EDUCATION PRINCIPAL, SECURE CARE SUPERINTENDENT, AND YOUTH PROGRAM SUPERVISORS** shall ensure that students do not place extracurricular activities above their academic programming in accordance with Procedure 4435.01 No Pass; No Play.
3. Interscholastic Activities: The **ADJC EDUCATION DIVISION** shall ensure that all interscholastic activities involve students in grades seven through twelve that:
 - a. Are competitive;
 - b. Involve more than one secure care facility;
 - c. Result in a championship, winner, or ratings to determine the winner; and
 - d. No school credit will be earned toward meeting graduation or promotion requirements.
4. Eligibility Requirements: **ADJC EDUCATION SUPERINTENDENT** shall ensure:
 - a. All students are earning a passing grade in each course in which they are enrolled;
 - b. All students are maintaining satisfactory progress toward promotion or graduation;
 - c. The **ADJC EDUCATION ATHLETIC DIRECTOR OR DESIGNEE, EDUCATION PRINCIPAL, OR TEACHER** checks the students' school work bi-weekly on a cumulative basis;
 - d. If a student is not performing satisfactorily, the **ADJC EDUCATION ATHLETIC DIRECTOR OR DESIGNEE, EDUCATION PRINCIPAL, OR TEACHER** shall inform the student in the areas that are not satisfactory and provide the student a minimum of two weeks to improve:
 - i. If the student shows improvement in academic performance, s/he shall be able to participate in all extracurricular activities;
 - ii. If the student continues to perform unsatisfactorily, s/he will not be able to participate in extracurricular activities until there is academic improvement;
 - (1) The student may request academic assistance in the subject areas s/he is having difficulty.
 - e. All students deemed ineligible or pending ineligibility receive educational support services.
5. Student Responsibilities: **STUDENTS** shall:
 - a. Understand they are representing their school and ADJC;
 - b. Follow ADJC transportation and travel guidelines;
 - c. Be at Stage II;
 - i. If a student falls below a Stage II, s/he shall be ineligible for participation in athletic competition, but may attend team practice;
 - d. Assume leadership roles in supporting ADJC community norms;
 - e. Adhere to the ADJC dress code and observe proper etiquette towards student peers and staff;
 - f. Exhibit good sportsmanship conduct and create and maintain team morale;
 - g. Respect and abide by decisions made by the team officials on the court/field; and

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- h. Respect and abide by coaches' decisions regarding playing time and practice/play.
6. Student Behavior-Restrictions:
- a. Students whose behavior presents a problem or jeopardizes school may be ineligible for participation in extracurricular activities/athletic teams, until such time as the student(s)' behavior warrants reinstatement;
 - b. Students who engage in disruptive behavior to the facility or programming shall be ineligible for team participation for one week, depending on the seriousness of the incident;
 - c. Students who are involved in Extra Help Group or Extra Privilege Suspension shall not be allowed to participate in the extracurricular activities/athletic competition;
 - d. **STUDENTS** shall not misuse Separation Self-Referrals. The self-referrals should be for legitimate reasons;
 - i. The **MENTAL HEALTH TEAM COORDINATOR** at each secure care facility shall inform the Housing Unit Multidisciplinary Team (MDT) regarding misuse of self-referrals and if the student has three or more in accordance with Procedure 4061.01 Secure Facilities Separation Program.
 - e. Students who engage in violent behavior or any other serious offenses toward ADJC employees/students shall be suspended from the team/practice for the season.
7. Qualified Mental Health Professional Responsibilities: The **QUALIFIED MENTAL HEALTH PROFESSIONAL (QMHP)** shall:
- a. Evaluate all students' suicidal threats or behavior in accordance with Procedure 4250.01 Suicide Prevention before clearing students for Interscholastic Activities;
 - b. Assess any juvenile on precautionary status;
 - c. Determine on a case-by-case basis at the time s/he evaluates that students are clinically cleared to participate in interscholastic team practices and travel;
 - d. Document all information in the Crisis Intervention Assessment (CIA) in accordance with 4250.01 Suicide Prevention and placed in the Red Folder.
 - e. Inform the **EDUCATION ATHLETIC DIRECTOR AND EDUCATION PRINCIPAL** via telephone/e-mail as to his/her findings;
 - f. The **EDUCATION ATHLETIC DIRECTOR AND EDUCATION PRINCIPAL** shall adhere to the QMHP's findings and follow the stated treatment plan until otherwise stated.
8. Qualified Health Care Professional Responsibilities: The **QUALIFIED HEALTH CARE PROFESSIONAL (QHCP)** shall:
- a. Evaluate all students who report an injury, pain, or illness;
 - b. Determine if students are medically restricted from team practices and travel;
 - c. Evaluate all students whose names appear on Form 3020.03A Medical Treatment Clearance and have restrictions;
 - d. Evaluate all students refusing medical attention;
 - i. The **ATHLETIC DIRECTOR, EDUCATION PRINCIPAL, AND MDT** shall consider the implications for the refusal, e.g. suspension from team practice/travel.
 - e. Document on Form 3020.03A Medical Treatment Clearance and provide a copy to the Education Athletic Director, Education Teacher, and the MDT; and
 - f. Follow medical restrictions procedure until s/he medically clears the student.
9. Removal From Athletic Activity: The **ADJC EDUCATION PRINCIPAL, EDUCATION ATHLETIC ADMINISTRATOR, AND HOUSING UNIT MANAGER** shall:
- a. Decide on a student(s)' removal from any athletic activity; and
 - b. Inform the student that s/he may appeal the removal from the athletic team in writing within five days to the ADJC Education Superintendent;
 - i. The **ADJC EDUCATION SUPERINTENDENT** shall review the reason for removal, allow the student to present his/her case, and make the final decision.

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10. Written Notification: The **ADJC EDUCATION SUPERINTENDENT OR DESIGNEE** shall provide written notification and maintain confidentiality to ADJC students and their parents when:
 - a. There is pending student ineligibility; and
 - b. Ineligibility has been determined.
11. The **ADJC EDUCATION DIVISION** shall apply the same general standards for special education students, except that such eligibility is determined on a case-by-case basis in relationship to the student's Individual Education Program (IEP) in accordance with Procedure 4475.05 Least Restrictive Environment.
12. Coaches and Other Team Coordinators: All ADJC Interscholastic coaches and team coordinators shall have Arizona Department of Education (ADE) certifications in:
 - a. Teaching (regular or substitute);
 - b. Coaching; and
 - c. Physical Education endorsement.
13. The **COACH OR OTHER TEAM COORDINATORS** involved in the Interscholastic Teams shall receive additional training by officials through the American Interscholastic Association (AIA).
14. Background Check and Clearance: The **ADJC AGENCY DIRECTOR** requires a background check and clearance for ADJC Students' Parents/Guardians who plan to attend the interscholastic games.
 - a. The **EDUCATION ATHLETIC DIRECTOR OR EDUCATION PRINCIPAL** shall provide a list of the students participating to the YPO III Case Manager at a minimum of two weeks prior to the event;
 - b. The student's assigned **YPO III CASEMANAGER** shall complete and submit Form 4050.07D Visitor Application List; and
 - c. Provide an approved list to the Education Athletic Director and Education Principal of the parent(s) who are cleared to attend;
 - d. The **ADJC EDUCATION PRINCIPAL AND SECURE CARE SUPERINTENDENT OR DESIGNEE** has the discretion to approve the parent/guardian's participation in the event if an ADJC Student's Parent/Guardian is suspended from visitation;
 - e. The Visiting Teams' Parent/Guardians will not be required to have a background check prior to attending the event at the secure care facility.
15. Other Requirements: The **ADJC EDUCATION SUPERINTENDENT** shall ensure:
 - a. Necessary documents are maintained;
 - b. Necessary data related to ineligible students is collected and reported as required by law;
 - c. Cultural traditions of students are considered when establishing or enforcing rules related to participation in extracurricular activities;
 - d. The requirements of this procedure are met; and
 - e. Additional rules are developed regarding requirements or implementation as necessary.

Signature Date

12/19/08

Approved by Process Owner

Dr. Richard Sagar

Dr. Richard Sagar, Education Assistant
Superintendent

Effective Date

12/19/08

Approved by

Michael D. Branham
Michael D. Branham, Director